

**DALLAS COUNTY WATER AND SEWER AUTHORITY
SUMMARY OF APRIL 14, 2020 MEETING**

- Meeting called to order at approximately 4:05 P.M. with four directors being initially present, and the fifth member joining the meeting a few minutes later. Present for the meeting by telephone conference were: Chairperson Ernestine Towns, Secretary Connel Towns, and Directors Arfletia McGuire, William Hasberry, Earl Bender, and Dondi Fikes. The call in number was made available to the public on the public notice. Attorney David Norton, Field Manager, David Hamm, and Office Manager Tanika Brown were also on the call.
- Invocation by Chair Ernestine Towns.
- The agenda included business of a nature essential to the operations of the Board, which are consistent with the Governor's Emergency Proclamation to hold such meetings.
- Vice Chair William Hasberry moved to approve the minutes, second by Arfletia McGuire, and all approved.
- Mr. Hamm indicated that business with ADEM had favorably concluded, and that he will circulate ADEM's final written conclusion to board members at or before the next meeting.
- Director Earl Bender will work with David Hamm to make sure to purchase the best possible safety masks and suits for our workers.
- On motion by Mr. Fikes, seconded by Mr. Hasberry, the board approved the use of the brown truck as the designated truck to handle hazardous events. Mr. Hamm will follow through and make the truck ready for use for that purpose.
- Director Dondi Fikes made a motion, seconded by Arfletia McGuire to enact the "Employee Crisis Protection" policy introduced to the board by Attorney Norton. The motion was approved by the board.
- Employee work schedules and quarantine were discussed by the board. The board requested the manager to find work the employees could do separate and apart from exposure to other employees and the public such as cleaning up, sorting items in the yard, and painting.
- Office Manager Tanika Brown updated the board with an Operations Report.
- Field Manager David Hamm updated the board with a report on field operations.
- The Board meeting adjourned at approximately 5:40 P.M.