

**DALLAS COUNTY WATER AND SEWER AUTHORITY
SUMMARY OF JUNE 9, 2020 MEETING**

- Meeting called to order at approximately 4:08 P.M. with all directors present. Present for the meeting by telephone conference were: Chairperson Ernestine Towns, and Directors William Hasberry (Vice Chair), Arfletia McGuire, and Earl Bender. Director Dondi Fikes was present at the office in person, as was Field Manager, David Hamm, and presenter, Andrew Lackey with BBP, and integrator, Jason Arnett. The call-in number was made available to the public on the public notice. Attorney David Norton, and Office Manager Tanika Brown were also on the call, as were Kimmie Kreuzberger and Mason O'Brien of Samsara.
- The agenda was published, and included business of a nature essential to the operations of the Board, which are consistent with the Governor's Emergency Proclamation to hold such meetings, and other items discussed within this summary.
- Andrew Lackey with BBP made a presentation to the board with regard to upgrades that can be made to our lift stations.
- The matter of pay raises for sewer employee, Alohondra Moss, was discussed, as he is an essential worker, working in hazardous conditions, and his pay is relatively low. Chair, Ernestine Towns made a motion to raise the pay from \$10.92 per hour to \$13.00 per hour; seconded by Arfletia McGuire: Towns, McGuire, and Hasberry voted in favor; Fikes and Bender voted against. The motion carried.
- Worker safety was discussed. It was proposed that our Office Manager send a letter to all employees advising them of the board policy on Covid-19 safety and protocol, and advising employees that they can be written up for violation of board policy if they fail to wear the protective gear provided. Motion was made by Mr. Bender, seconded by Mr. Fikes; the board voted unanimously in favor of the motion.
- Bids for old trucks was next on the agenda. Mr. Bender indicated he will meet with Mr. Hamm and look into proposing an auction as soon as possible.
- Bids for contractors who could provide concrete manhole covers to replace our wooden manhole covers was the next item discussed. The Field Manger indicated concrete lids would possibly break up and fall into the manhole. He indicated he can look into pricing composite manhole covers, as metal covers tend to be stolen. The board discussed this matter, and indicated that they would allow him to do so.
- New business was next on the agenda. There being no new business, the board moved forward to the next item.
- In the attorney report, the attorney indicated that the bond has been successfully issued, and documents have all been signed, but there is nothing further to report at this time.
- The Office Manager report was next on the agenda. Office manager Tanika Brown provided the board financial reports for April and May, 2020.
- Discussion was had with Office Manager Tanika Brown regarding deep cleaning and disinfecting the office and two other buildings. She indicated Servpro would do the job for \$2,850.00, and a fog cleaning was also available as an option. She is working on getting another quote as well from another company.
- Field Manager's report was the next item on the agenda. David Hamm indicated he has done walk throughs of the lift stations with BBP/Samsara and DSA. ARWA is

giving five free cloth masks to each full time employee, and he has applied for that. He found some outdoor bulletin boards, ranging in price from \$377.99 to \$602.99. One board is 41" x 42", weather proof, and lock-able. Mr. Fikes made a motion, seconded by Mrs. McGuire to purchase the board. By vote of the majority of the board, the motion was approved to make the purchase.

- The Chair asked if there were any announcements. There were none from the other directors. The Chair announced that our next meeting will be held Tuesday, July 14, 2020 at 4:00 P.M. The Chair announced that we would continue to meet virtually for so long as it remains legal and advisable to do so.
- On motion by Mr. Fikes, seconded by Mrs. McGuire, the Board meeting adjourned at approximately 5:53 P.M.