

**DALLAS COUNTY WATER AND SEWER AUTHORITY  
SUMMARY OF JUNE 4, 2020 MEETING**

- Meeting called to order at approximately 4:23 P.M. with four directors present. Present for the meeting by telephone conference were: Chairperson Ernestine Towns, Secretary Connel Towns, and Directors William Hasberry (Vice Chair), Earl Bender, and Dondi Fikes. The call-in number was made available to the public on the public notice. Attorney David Norton, Field Manager, David Hamm, and Office Manager Tanika Brown were also on the call.
- Invocation by Secretary Connel Towns.
- The agenda included business of a nature essential to the operations of the Board, which are consistent with the Governor's Emergency Proclamation to hold such meetings, more specifically: PAY RAISES FOR SEWER EMPLOYEES; CHAIRPERSON STIPEND ADVANCEMENT; PPE (PERSONAL PROTECTIVE EQUIPMENT); RENOVATION OF OLD OFFICE BUILDING; COMMUNITY BULLETIN BOARD; and OFFICE DEEP CLEANING/RE-OPENING. The Vice Chair presided over the meeting.
- The matter of pay raises for sewer employees was tabled until a later meeting.
- On motion by Mr. Bender, seconded by Mr. Fikes, the board approved the payment to the Chair of her stipend based on meetings attended, with a maximum of 12 meetings for the year; rather than paying her stipend on a monthly basis. The motion passed, with Mr. Bender, Mr. Hasberry, and Mr. Fikes in favor of the motion; and Ms. Towns abstained.
- Field Manager, David Hamm updated the board on PPE: Employees now all have boots, gloves, masks, access to sanitizer, etc. He has visors and gas detectors ordered.
- Discussion was had with Field Manager David Hamm on renovation of the old office building. Board members expect work stations to be clean and ready for use within three months.
- Discussion was had on Field Manager David Hamm installing a weather-proof, outdoor public bulletin board to give customers access to information they need to know. Board members expect completion within two months.
- Discussion was had with Office Manager Tanika Brown regarding deep cleaning and disinfecting the office. She indicated Servpro would do a walk thru and give an estimate at 10:00 A.M. on June 5, 2020. Board members asked the Office manager to be sure to get more than one bid before proceeding.
- Attorney David Norton informed the board that he would be available on June 5, 2020 from 9:30 to 10:30 A.M. in the event any members needed help accessing video for the meetings. Board members are free to contact him for help.
- On motion by Mr. Fikes, seconded by Mr. Hasberry, the Board meeting adjourned at approximately 5:13 P.M.