

**DALLAS COUNTY WATER AND SEWER AUTHORITY
SUMMARY OF SEPTEMBER 14, 2021 REGULAR MEETING**

- Meeting called to order at approximately 4:00 P.M. by Chairman William Hasberry, with five directors present before the first motion: Chairman William Hasberry, Vice Chair William Hasberry, and Directors Ernestine Towns, Earl Bender, and Arfletia McGuire. The Board Secretary, Marcella Wilson was also present. Also present for the meeting included Field Manager, David Hamm, Office Manager Tanika Brown, Board Attorney David Norton, Board Consultant, Michael Fullenwilder, as well as members of the office staff including Kimberly Hamm, and Sandra Williams. Commissioner Connel Towns was also present for the meeting.
- The agenda was published and the public was invited to attend by telephone more than seven days in advance of the meeting. The meeting was held virtually in the manner directed by the Governor's Proclamation of August 13, 2021.
- The meeting began with a prayer offered by Director Ernestine Towns.
- Commissioner Towns and Director Dondi Fikes addressed the board regarding concerns of the public regarding the office hours and the desire of the public to use cash for payments.
- On motion of Director Arfletia McGuire, seconded by Vice Chair Dondi Fikes, the board voted unanimously to return to normal office operations, with standard hours, full staffing, and the acceptance of cash. During discussion, employees were advised to wear gloves.
- Attorney Norton made a report to the board. He indicated a letter had been sent to the attorney for Craig Field, asking for assistance in reducing water theft from fire hydrants in the Craig Field area. He had not yet heard a response to that request. However, he also emailed the letter to our engineer, who reported that there are lockable fire hydrants available, and that if the board is interested she will get the price on those. If the board decides to go that route, other water utilities do use them as a result of similar problems, but it is important to get the fire fighting units involved and apprised at an early time prior to installation so that they understand how to access them in case of emergency. Mr. Norton also informed the board that there had been several discussions about the CDBG ED grant for the Craig Field lift station at 43 Craig Industrial Park. However, the meeting scheduled with ADECA Director Boswell had been canceled at Craig Field's request because they want to put a larger request in for the grant as more jobs are expected, and to include funding for various Craig Field projects. In the future, meetings will be scheduled between the board and Craig Field such that priorities can be determined for any such grant. In the meantime, the board has been advised to pursue emergency funds from USDA for failing pump stations if such funds are available. Mr. Norton indicated that he had received word from the office manager that the potential lawsuit discussed at the last meeting has been given to our insurance carrier, and assigned for handling by their claims department. Mr. Hamm agreed to communicate with Mr. Norton ASAP about his knowledge of the facts surrounding that issue. Mr. Norton also indicated he had received an email from our engineer during the meeting, with a detailed recommendation that Palmer Electric be paid the \$86,000.00 owed to them for the SCADA improvement project, and that we provide proof of that payment immediately to ADECA so that we can receive a partial

reimbursement on that amount from the grant we requested and were awarded on that project. Later in the meeting, after the report from the office manager, and general consultant on the issues, and on motion of Vice Chair Dondi Fikes, seconded by Director Ernestine Towns, the board unanimously approved and authorized our Office Manager to pay the sum due to Palmer Electric, and to provide evidence of the same and any other paperwork needed by ADECA to complete the grant requirements.

- Office Manager Tanika Brown gave her report on financial matters and operations. On motion of Director Ernestine Towns, seconded by Vice Chair Fikes, the board voted unanimously to authorize the Office Manager to redeem CDs at Regions Bank for the payment of the ALDOT project line relocation bid when it comes due, ratified the use of the redemption of the Marion Bank CD for the payment of the bond payment due (for which our reserve was deficient), and authorized that the amounts needed for these two payments be placed into next year's budget for the replacement of those CDs.
- Field Manager David Hamm gave his report, and updated the board on pumps, water well pressures at Craig Field, and pumping station clean up, as well as repairs in process.
- General Consultant Michael Fullenwilder updated the board on moving the controls above ground at pumping stations where that has become necessary, and indicated he expected something positive to report on those projects at the next board meeting.
- Each of the board members gave brief updates on various issues to which they had knowledge.
- On motion of Vice Chair Dondi Fikes, seconded by Director Ernestine Towns, the board voted unanimously to adjourn the meeting at approximately 6:00 P.M.